

Joint Base Anacostia-Bolling

RENTAL PARTNERSHIP PROGRAM

D.C., Maryland & Virginia Listings



*Housing Services Center
21 McDill Boulevard*



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How to Lease an Apartment Using RPP

The following steps must be completed prior to moving into an apartment under the Rental Partnership Program.

1. Research and Select an apartment complex from the list of participating apartment complexes.
2. Apply for participation at the Housing Service Center.
 - a. Valid orders, LES and military ID required
 - b. Complete RPP Application*
 - c. Complete RPP Statement of Understanding*
3. Obtain Letter of Eligibility from Housing Counselor upon approval to participate in RPP.
4. Apply for selected apartment at their Leasing Center.
 - a. Provide Letter of Eligibility
 - b. Provide last 2 Leaving & Earning Statements
 - c. Provide valid military ID
5. Obtain Letter of Intent from Leasing Associate and provide to the Housing Services Center.
6. Complete and sign the Allotment Form with a Housing Counselor.
7. Establish allotment through MyPay at www.MyPay.dfas.mil or via your Servicing Finance Office with a DD-2558.
8. Forward DFAS Allotment Confirmation Email to Housing Counselor.
9. Sign lease and receive keys at the apartment complex Leasing Center.
10. Complete move-in inspection form and provide a copy to the Housing Services Center.

*Forms can be found online at www.MyWfr.com under the Family Housing tab.

RPP FAQ's

Q. What happens if I do not have 1 year on my orders?

A. You must have the apartment complex provide a waiver acknowledging that your lease term will be less than one-year. You typically will pay a higher rental rate for the shorter your lease is.

Q. What if I want to rent with a roommate or spouse?

A. For dual military, both service members must enroll in RP. For non-military roommates, the service member must apply as the sole lease holder and the roommate as an occupant.

Q. What if the rental rate I'm quoted is higher than what's listed in this brochure?

A. Rental Rates are subject to change on a daily basis without notice but you will still get a minimum 5% discount from what the daily street rate is.

Q. What if I get orders to leave the NCR?

A. Under the Servicemembers Civil Relief Act, a military member has the right to break their lease if they receive PCS Orders at least 35 miles away from their current Duty Station, TDY Orders that exceed 90 days or Separation from active duty orders. You must submit a copy of your orders and a 30 day written notice to the apartment complex.

Q. Lease Renewals.

A. Service members must re-certify for eligibility to participate in the Rental Partnership Program.

Q. Issues with the apartment complex.

A. Housing Counselors are available to mediate issues between service members and landlords as well as attend move in and move out inspection.

